

# Buyer / Procurement Specialist

FCI Sand Operations · Pleasanton, TX · Eagle Ford Basin

**Reports To:** Maintenance Manager

**Status:** Full-Time, Exempt

**Location:** On-Site — Pleasanton, TX (partial remote considered for qualified candidates)

## About the Role

FCI Sand Operations is building out its procurement function as part of a comprehensive operational turnaround. The Buyer/Procurement Specialist manages all purchasing activity for maintenance spare parts, MRO supplies, operating consumables, and capital equipment — ensuring FCI Sand gets the right materials at the right cost and on time to support continuous plant operations.

## Key Responsibilities

- Source, negotiate, and purchase spare parts, MRO supplies, consumables, and operating materials for plant and maintenance operations
- Develop and maintain approved vendor lists and preferred supplier relationships for critical spare part categories
- Issue and manage purchase orders in the CMMS or ERP system, ensuring accurate documentation and audit trails
- Expedite critical orders and coordinate with vendors to resolve delivery delays or quality issues
- Negotiate pricing, lead times, and terms with suppliers to reduce total cost of ownership
- Collaborate with the Maintenance Manager on critical spare parts strategy and long-lead item planning
- Support the warehouse/storeroom in resolving receiving discrepancies, returns, and warranty claims
- Track open POs and provide procurement status updates to the maintenance and operations team
- Identify cost savings opportunities through competitive bidding, vendor consolidation, and contract negotiation
- Ensure procurement activity complies with internal approval authorities and budget controls

## Qualifications

- 3+ years of industrial purchasing, procurement, or supply chain experience — mining, oilfield services, or processing industry preferred
- Experience purchasing maintenance/MRO parts and industrial equipment
- Proficiency in CMMS or ERP purchasing modules; strong Excel skills
- Knowledge of vendor sourcing for rotating equipment, conveyors, instrumentation, and processing plant consumables a strong plus
- Strong negotiation, communication, and vendor relationship management skills
- Ability to work in a fast-paced environment where procurement speed and accuracy directly impact plant uptime

## What Sets This Role Apart

You are the logistics backbone of the maintenance and operations team — keeping parts flowing, vendors accountable, and costs in line while the plant runs at full speed.

